

FRCB Meeting 2nd Quarterly Meeting  
September 17, 2022 1:00 PM  
Via Zoom

Attending - Johanna Camara, Silvie Gallardo, Setu van Lare-Hodes, Tara Mease, David Walker, Bridgette Pfeufer, Tracy Fitzgerald, Eleanor Simpson, Bill Wood, Eric Wagner,, Nancy Popson, Charlie, Irene Elliott, Setu van Lare-Hodges, Erin K, Ganga K

Meeting started at 1:05 PM

**2nd Quarter Membership Minutes**

- Charlie makes a motion to approve the minutes.
- Eric seconds to approve the minutes.
- One member abstains from voting.
- All others are in favor, none opposed and the motion passes.

**Consent Calendar**

- Nancy makes a motion to approve the consent calendar
- Ganga seconds to approve the consent calendar.
- One member abstains from voting.
- All others are in favor, none opposed and the motion passes.

**Treasurer's Report**

- Ganga submitted the financial statements to the membership previously. These included the flower sales.

**Membership Report**

- There is one new supporting cast member
- When the Nutcracker begins, Johanna will get any updates from Eleanor.
- Charlie is still capturing a few Nutcracker show for the database project. It was suggested he scan the old programs. Eleanor will put him in contact with Betty.
- Financial and Scholarship policies - those are still being edited.

**Director's Report**

**Student Performance**

- The City and staff thank the Friends for their support during Student Performance. Success hinged on support of the Friends. The Director gives a special thank you to Kate DiBartolo for her work in coaching and mentoring the younger dancers, as well as being a major supporter downstairs.

- The Director would also like to acknowledge the amazing return of the student mentoring program.
- Eleanor would like to receive feedback from anyone who has any comments about Student Performance. The City is already starting to talk about next year.

### **Nutcracker**

- Preparations are beginning for this year's Nutcracker. The Directors are trying to find a balance between fuller more collaborative rehearsals, as well as navigating safety protocols. The Directors anticipate a similar schedule to before for rehearsals.
- The City has sent out a "private event" invitation to some past ticket holders (not all). Eleanor is inquiring to its' meaning with Betty.
- Rehearsals will begin either the weekend of October 16 or 23. Details will be solidified in the coming weeks.
- Silvie Gallardo and Tracy Fitzgerald will be organizing the parent orientation and will communicate with Eleanor and Erin prior.

### **NEW BUSINESS:**

#### **Mayor and Council – The Horse Barn**

Erin Kwong and Eleanor Simpson:

- Last week they went to the Mayor and Rockville City Council on Sept 12. They have met with Councilmember Pershella prior and he is encouraging us to pressure the Mayor and Council to move up the reconstruction so that it falls in the hands of this council. The project has also been well supported by Parks Director Tim Chestnut. Following the initial City meetings, the Mayor contacted Tim Chestnut to meet with us about our needs. Councilmember Pershella had suggested meeting with the Cultural Arts Commission of Rockville, the King Farm Association, and the Twinbrook Association. We have also reached out to the Peerless Rockville Association and the Senior Citizens Commission, but have not hear back from them yet. We have contacted the Rockville Economic Development in order to share our vision for the space. Councilmember Pershella has shared that they like the association between the Rockville Civic Ballet and the Friends of Rockville Civic Ballet and are hoping to further explore the partnership.

#### **Next steps:**

- Reach out to Chestnut more directly about his role on Parks and Rec advisory board.
- Determine how to put together an actual proposal.
- Discuss with the FRCB their capabilities to pull further research and potential fundraising ideas, and grants.
- Meet with the Advisory board.
- David Walker has been working with Eleanor over the past month on ideas for grant proposals and would like to present them further to the FRCB membership. David and

Eleanor have recognized that if we are able to propose larger amounts of fundraising, then we will have a better chance of our proposal being successful. David is proposing that several smaller grants for specific purposes will be more likely to succeed.

- The Executive Board will discuss this further and report back at the next meeting.

### **Nutcracker DVD**

- There is currently no plan yet for this year. There is also no update on last year's DVD. Bill (Wood) has offered to buy a small camcorder to record rehearsals. Bridgette (Pfeufer) offered to loan hers (for the duration her family is with the RCB). She will coordinate with Erin and Eleanor on testing it out, and if it is not successful, will coordinate with Bill on his generous gift. Bridgette asked if we can have a discussion with Marissa about her thoughts on how the DVD production should continue.

### **Membership**

- Johanna has requested that membership be put into one form, so that all the data is in one place. Eleanor stated that she will get any fields that Johanna needs and share the document with her.

### **Fundraising**

- Charlie has scheduled a dine out for Chipotle the Wednesday of tech week for the Nutcracker
- The FRCB needs to further discuss any fundraising campaigns.
- We are not sure if we will be able to run a craft table again, or if we have the staff available.
- We would also like to see what members like or don't like in response to covid moving forward.
- Nancy (Popson) asked if wen we encourage people to donate money to the horse barn while at the Nutcracker. Bridgette supports Nancy's idea as well as suggested a more formal acknowledgement of those who have donated. Perhaps also having the older dancers assist in fundraising efforts.
- Bill (Wood) is interested in working to make connections with other groups for grant writing purposes. David stated that RCB is fundable by grants.
- The Board will explore formalizing the process.

Date of next quarterly general meeting - Monday Nov 14, backup date Mon Nov 21

Meeting closes at 2:32 PM

All approve

Minutes approved by the membership - December 30, 2023

**AGENDA**  
**Friends of Rockville Civic Ballet**  
**September 17, 2022**

**AGENDA:**

1. Review and approval of Minutes from prior Meeting 2. Review and approval of Consent Calendar

**3. REPORTS**

- a. Director (ASP report, Nutcracker plans)
- b. Treasurer
- c. Membership
- d. Fundraising (Dine Out Committee)
- e. Alumni
- f. Communications: Website, Social Media

**4. OLD BUSINESS**

- a. Financial Policies Working Group, update
- b. Scholarship Policies Working Group, update
- c. Alumni Database Project, update

**5. NEW BUSINESS**

- a. Advocacy at Mayor & Council Meetings
- b. Nutcracker DVD, photographs
- c. Nutcracker
  - i. Parent Orientation
  - ii. Fundraising plans
  - iii. Lobby Sales
- d. Other

6. Propose date for next meeting

**FRCB Consent Calendar  
Meeting of September 17th,  
2022**

**1:00 PM, via  
Zoom**

Report from Charlie Pavitt, Scholarship  
Committee Chair:

We are now supporting two dancers, one an adult female for one class, the other a **teenage** female for two classes.

**FRIENDS OF ROCKVILLE CIVIC BALLET FINANCIALS 2022**  
**Q2 (June 30,2022)**

Inventory On Hand \$ 329.34 Checking Account \$ 14,928.60 Savings Account \$ 4,746.78 **Total Assets \$ 20,004.72**

Revenue

Cash B/F \$ 13,947.91  
Bake Sale\* \$ 13.00  
Flower Sale\*\* \$ 122.00  
Fundraising Programs\*\*\* \$ 248.73  
Individual Charitable Contributions \$ 1,555.00  
Membership \$ 20.00  
Merchandise \$ 101.00

**Total Revenue \$ 16,007.64 \$ 16,007.64**

Expenses

Admin Cost \$ 99.10  
Claudia Mangan Memorial Scholarship Fund \$ 328.00  
Flower Sale COGS\*\* \$ 651.20  
Square Fee \$ 0.74

**Total Expenses \$ 1,079.04 \$ (1,079.04)**

**Ending Balance \$ 14,928.60**

**Savings AC**

Cash B/F \$ 4,746.66  
Interest Income \$ 0.12

**Ending Balance \$ 4,746.78**

\* Annual Student Performance-Credit Card sales only  
(Cash sales deposited on 7/1 will be included in Q3 Statement)

\*\* Flower sales-March show/Cinderella

\*\*\* Amazon Smile \$ 17.71

Dine out (MOD Pizza) \$ 231.02

~~\$ 248.73~~

FINAL