

FRCB Meeting 2nd Quarterly Meeting  
December 30, 2022 8:00 AM  
Via Zoom  
Final Minutes

Attending - Silvie Gallardo, Bridgette Pfeufer, Johanna and Dinis Camara, William Wood, Nancy Popson, David Walker, Aimee Jeeves, Eleanor Simpson, Nancy Popson, Setu van Lare-Hodges, Mirit Lerner Naaman, Ganga Keppetipola, Andrea Wager

Meeting started at 8:04 PM

**Alumni Report**

- Kathryn reports that currently it is not possible to hold alumni meetings due to COVID-19

**Scholarship**

- Charlie reports that we are still supporting 1 dancer.

**3rd Quarter Membership Minutes**

- Bill makes a motion to approve the September 2022 quarterly minutes. Nancy seconds the motion. All are in favor, none opposed, none abstaining. Motion passed.

**Consent Calendar**

- Johanna added a membership update to the Consent Calendar
- Silvie shared this report in the meeting.
- The membership report shares that we have new dancer group addresses (31) and 5 who transferred to the supporting cast.
- **Action item** - Johanna and Ganga need to come up with a numbering system that works together for adding members.
- David makes a motion to approve the Consent Calendar. Bill seconds. All in favor, none opposed, no abstentions. The motion passes.

**Director's Report - Eleanor Simpson**

- Eleanor would like to thank all who supported the Nutcracker 2022, especially the volunteers in the lobby before we get to the theater. Eleanor does not have the ticket details yet, but thinks that the show was very successful.
- Preparations for *Lancelot* have begun and rehearsals will begin in February.
- The next session of classes is the longer one that will go until June and the Student Performance.

### **Treasurer's Report - Elanor Simpson**

- Ganga distributed the report ahead of the meeting.
- The Financial Review was conducted during the last quarter and was successful.
- Bake sale question - David asked the question - how can we see what the contributions are by members in the report, vs what has been donated. David is requesting that we show the cash contributions as a line item for future transparency.
- Question - we show \$291 in merchandise sales, what was this. Ganga clarified that it is individual donations that we receive. Silvie reported that at the last minute, Dr. Trotter found merchandise and brought some items that could be sold at the show without taking up much space. She is filling out a reimbursement form for half of the cost of the materials she donated.

### **Membership Report**

- No further updates were

### **Fundraising Report**

- Charlie reports that we will be having a dine out fundraiser March 22, from 4-8 PM at Chipotle in Wintergreen Plaza.

### **Social Media**

- Dinis reports that we are adding Instagram to the website, as well as information about Lancelot.
- Claras Magical Journey - we ended up on about a dozen different places, and posted our campaign online. We were also listed the MoCo show.
- Dinis needs to check with Eleanor and Erin to see if they would like to post more photos of the Nutcracker as we head towards Lancelot.
- Dinis would like to post photos of rehearsal in the lead up to Lancelot.
- Eleanor would like to thank the social media team. She and Erin are curious if there are younger members of FRCB who can post their own photos in the lead-up to Lancelot.

### **Horse Barn Task Force**

- Task force has been active in making in-roads to different groups in Rockville.
- In October, they gave a report to the Parks and Recreation Board, as it would be good to involve them.
- Task Force is very involved with Council Member Pierzchala.
- The Council set a date of March 4 as to when the budget and design will be voted on.

- Task Force connected with the Parks and Rec Board, the King Farm assembly, the Twinbrook Community Association, among others. Will keep working and answer questions as they arise.
- As a recap of the project for those who are new, currently the ballet rehearses in Rock Crest ballet center which is deteriorating. The FRCB and RCB have been going to the City Council about adding a dance space in the Horse Barn property to accommodate our needs. The Council wants to make sure that any funds allocated towards the project benefit the Rockville population as a whole, not just one small niche.
- Eleanor does advise that we need to be careful with how we proceed with fundraising and partnerships for this project.
- Silvie reports that Nancy Piccard, director of Peerless Rockville, supports the use of the ballet within the City. Peerless would be very good to connect with leading up to the Council meetings.

### **Old Business**

- We need a list of committees that need to submit reports.

### **Video and DVD**

- Dinis has put out the order form for the Nutcracker DVD
- Bridgette will be putting the DVDs together and will be preparing them for distribution by tech week of Lancelot.
- Eleanor wants access to video for casting for the next show. Dinis and Bridgette will ensure that that happens.
- Nancy - wants to know the numbers for the last Nutcracker as Marissa wants to know demand.

### **Lancelot**

- Eleanor has no specific numbers of participants to report yet. She will be recruiting once classes start up.

### **Fundraising**

- We already discussed dine out.
- Silvie would like to talk to Dr Trotter about the future of the craft sale.

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Proposed date for next meeting: Sunday Feb 5

End of meeting - motion - Bill, Second - Dinis - none opposed.  
Meeting closes at 9:15 AM

Minutes Approved 4/28/23

FINAL

**AGENDA**  
**Friends of Rockville Civic Ballet**  
**December 30, 2022 Meeting**

**AGENDA:**

1. Review and approval of Minutes from prior Meeting
2. Review and approval of Consent Calendar
3. REPORTS
  - a. Director
  - b. Treasurer
  - c. Membership
  - d. Fundraising & Scholarship Committee
  - e. Alumni Committee
  - f. Communications: Website, Social Media
  - g. Horse Barn Task Force
4. OLD BUSINESS
  - a. Committees: Renewal of authorization
  - b. Video, DVDs
5. NEW BUSINESS
  - a. Plan for next show
  - b. Dine Out or other fundraising plans for next show
  - c. Other
6. Propose date for next meeting

**TOTAL ASSETS Checking AC**

**FRIENDS OF ROCKVILLE CIVIC BALLET FINANCIALS 2022  
Q3 (September 30,2022)**

Inventory On Hand \$ 329.34 Checking Account \$ 7,365.95 Savings Account \$ 4,746.90 **Total Assets \$ 12,442.19**

Revenue

Cash B/F \$ 14,928.60  
Bake Sale \$ 504.00  
Flower Sale \$ 1,200.00  
Fundraising Programs\* \$ 171.03  
Individual Charitable Contributions \$ 291.00

**Total Revenue \$ 17,094.63 \$ 17,094.63**

Expenses

Admin Fee\*\* \$ 215.76  
Block Grant \$ 7,500.00  
Claudia Mangan Memorial Scholarship Fund \$ 1,135.68  
Bake Sale COGS \$ 183.50  
Flower Sale COGS \$ 630.20  
Square Fee \$ 63.54

**Total Expenses \$ 9,728.68 \$ (9,728.68)**

**Ending Balance \$ 7,365.95**

**Savings AC**

Cash B/F \$ 4,746.78  
Interest Income \$ 0.12

**Ending Balance \$ 4,746.90**

\* Amazon Smile \$ 16.03  
Dine out (Chipotle) \$ 155.00

~~\$ 171.03~~

\*\* Bluehost -Web hosting \$ 215.76

FINAL

**Consent Calendar Items**  
**Meeting of December 30, 2022**

**Membership Report-Johanna Camara**

Nutcracker 2022 updates

- New Dancer Google Group addresses: 31
- Dancer-to-Supporting Member Google Group address transfers: 5
- New Supporting Member Google Group address: 1

Note that a small number of Dancer members do not utilize email and are not included in Google Group communications.

FRCB has access to the Nutcracker 2022 sign up contact data for Dancers. We will need to determine how to merge the dancer member information with the existing Membership spreadsheet maintained by Ganga.